JOB DESCRIPTION TITLE: Director, Global Jewish Peoplehood
CATEGORY: Full-time, Exempt
REPORTS TO: VP Community Impact
DEPARTMENT: Community Planning and Impact

Position Summary: JFGA seeks to hire a Director of Global Jewish Peoplehood to join the Community Planning and Impact team. Reporting to the VP of Community Impact and working collaboratively with lay leaders and volunteers, this position will provide leadership and support for the planning and allocations functions, and program / portfolio management for the Israel and Overseas strategies and portfolio of investments. This includes overseeing grants provided to external organizations, internal programs managed directly by JFGA, and the development of new initiatives and programs which may be internal or external.

Areas of Responsibility

Strategy and Planning:
• Provide vision and strategic direction to develop and implement the Global Jewish Peoplehood portfolio of funded programs, organizations and initiatives. (See below for portfolio descriptions)
• Understand areas of greatest need and priority; become a subject matter expert on current programs, operational issues, needs, and trends in Israel and Overseas; develop and maintain strong relationships with providers and funders in those areas.
• Identify opportunities; spearhead and guide the development of new initiatives, working collaboratively with other communal organizations, JFGA teams, and volunteer leadership as necessary.

Grantmaking and Program / Portfolio Management:
• Working closely with volunteer leaders and staff colleagues, lead the annual planning and allocations process for the Global Jewish Peoplehood strategic program area. This may include preparation of RFPs and preliminary evaluation of responses, and the development of experiences and materials to support the education, prioritization and decision-making processes.
• Maintain close relationships through in-person visits and video/phone communication with organizations receiving funding to provide insight into program operations and effectiveness; to support reporting and collaborative problem-solving; and to support the conceptualization and development of future initiatives.
• Oversee the implementation of programs and initiatives including budget management, staffing, annual planning, coordinating activities/people/partners, reporting and partnership management.
• Contribute to the design, and support evaluation strategies of programs within the assigned portfolios, in partnership with evaluation resources in Atlanta and in Israel.
Community / Donor / Volunteer Engagement:
• Work collaboratively with, and provide support to community volunteers and lay leadership involved in allocations decision-making process and other JFGA Board members.
• Work to educate and engage community volunteers as appropriate in the design and implementation of new programs and initiatives that fall within the Israel and Overseas portfolio.
• Develop / maintain close relationships with staff and leadership of existing and new community organizations working within the Israel and Overseas space, to be in a position to engage, convene, and influence the development of new initiatives, and be seen as the subject matter expert on these priorities and programs within the Atlanta Jewish community.

Supervision / Other:
• Participate in community engagement and support philanthropic events /campaigns sponsored by JFGA as needed. May include the compilation of portfolio data to support presentations to donors or in conjunction with supplemental gift appeals.
• Participate in the recruitment, training, supervision and evaluation of assigned staff as needed.

Qualifications and Competencies:
Bachelor’s Degree required, Masters preferred. • 8-10 years of relevant professional experience, including program management, program development, and people management. Equivalent combination of experience and education will be considered • Knowledge/ subject matter expertise of Israel and the global Jewish community • Experience working with nonprofit organizations and volunteer engagement • Program Officer experience with grantmaking organizations or foundations desirable. • Knowledge of community planning and evaluation processes • Strong analytical and problem-solving skills, and ability to think strategically. Ability to analyze, synthesize complex ideas, and present data, as well as the ability to be resourceful if an answer is not at hand. • Demonstrated ability to manage competing demands and changing priorities. • Excellent written and verbal communication and presentation skills. • Strong interpersonal skills. Demonstrated ability to cultivate, build, and maintain strong working relationships with individuals from diverse backgrounds and perspectives • Strong leadership and project management skills (goal-setting, organization, and implementation) • Understanding / commitment to JFGA mission and model • Knowledge of Hebrew preferred • Ability to travel overseas as needed.

PHYSICAL REQUIREMENTS: Intermittent periods of standing and walking with extended periods of sitting. Must have excellent visual acuity for work with systems and records. Position requires average hearing and verbal ability to communicate with Federation staff, donors, volunteers, vendors, and others. *

Jewish Federation of Greater Atlanta is an equal opportunity employer.
About JFGA: The Jewish Federation of Greater Atlanta has recently completed a bold process of re-envisioning Jewish Atlanta and its role in the community. We called the process The Front Porch as a sign of welcoming and involved 175 stakeholders from our partner agencies and other organizations, our synagogues and from all walks of Jewish life. Coming out of The Front Porch, we are committed as a community to the following strategic priorities.

**Making Jewish Places:** Activating a vibrant network of local leaders and micro-communities connected through geographic and online hubs so that Jewish organizations can creatively distribute services and resources.

**Inspiring Jewish Journeys:** Shaping Jewish learning and experiences for those who are all in on Jewish life, at moments when Jewish wisdom might matter most, and inspiring Jewish curiosity in the regular course of daily life.

**Creating Radically Welcoming Spaces:** Jewish Atlanta is known for being radically welcoming, diverse, affordable and inclusive of the many ways to live, be and express Judaism. We spend time with one another across all of our magnificent diversity.

**Moving to Global Jewish Peoplehood:** We tell a modern story of Israel highlighting its innovation, resilience and bold pragmatism. Atlanta is a place for open dialogue among people of diverse viewpoints talking about Israel respectfully and listening until it hurts. Atlantans, Israelis and Jews around the world learn about each other by engaging in Jewish learning together, in programmatic exchange and in immersive visits.

**Strengthening Ourselves and Our World:** Jewish Atlanta is alive with tikkun olam (repairing the world), chesed (lovingkindness) and tzedakah (charitable giving) – impacting our Jewish communities in greater Atlanta and around the world. Our Jewish community is here for people in times of need – whether because of age, disability, life crisis or financial challenges – and it offers vital supports that nourish and strengthen all of us through spirituality, wellness, personal growth, connection with the land, community service and social justice.

JFGA is aligning its Community Planning and Impact work and organization with these strategic pillars.