

POSITION TITLE: Director of Finance

REPORTS TO: CFO

ORGANIZATIONAL OVERVIEW

At the Jewish Federation of Greater Atlanta (Federation), we are building a stronger, more connected Jewish future. This future is powered by philanthropy and built on a solid foundation of engaging programming supported locally across Atlanta and in Israel. A thriving and connected 21st century Jewish Atlanta ensures that every Jew and their loved ones can access a warm and caring Jewish community, timeless Jewish wisdom, global Jewish peoplehood, and Jewish ways to do good in the world. This vision depends on a strategic and accessible philanthropic landscape that empowers every individual to give in a way that is meaningful to them.

POSITION SUMMARY

The Director of Finance leads the finance and accounting team for the Federation, the Atlanta Jewish Foundation, and a Community Health and Welfare Trust. This role is responsible for developing a cohesive, high-performance team that provides stellar service to our internal and external customers. In addition, this position ensures strong fiscal oversight (i.e. management / compliance / safeguards) and financial storytelling to support strategic business decision making across the organization.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Executing short-term and long-term strategic plans to meet the organization's objectives
- Building strategy to ensure a positive work environment and a culture of engagement and growth for all team members
- Coaching and developing the Finance team members to achieve goals
- Ensuring accurate financial records for multiple entities in accordance with generally accepted accounting principles
- Ensuring regulatory compliance and performing enterprise-level tax preparation
- Providing leadership to the team to ensure the department operations are lean, efficient, effective, and systematic
- Demonstrating accountability for Finance team results
- Other duties as assigned

QUALIFICATIONS AND COMPETENCIES

- Bachelor's degree and Masters in Business Administration or CPA required
- Minimum 10 years' successful experience in accounting operations and financial reporting in a complex organization required
- Experience owning the responsibility for the quality and content of all financial data, reporting, tax oversight, and audit coordination for either a division or significant program area



- Experience leading, coaching and managing a team of accounting professionals, including experience leading other leaders required
- Public accounting, nonprofit accounting, and grants management strongly preferred
- Knowledge of accounting and reporting software including Abila MIP and Salesforce a plus
- Strong interpersonal, communication (verbal & written), and leadership skills
- A high degree of professionalism, confidentiality, and integrity

PHYSICAL REQUIREMENTS

Minimal physical effort required with intermittent standing and walking and prolonged periods of sitting in meetings or at a desk working with a computer.

COMPENSATION

The salary range for this position is \$165,000 - \$185,000 plus a comprehensive benefits package. The anticipated salary is near the midpoint and commensurate with experience.

Jewish Federation of Greater Atlanta is an equal opportunity employer.

[Apply here](#) for the position.