



**POSITION:** Manager, Schoenbaum Shinshinim

**REPORTS TO:** Director, Israel Education & Engagement

## **ORGANIZATIONAL OVERVIEW**

At the Jewish Federation of Greater Atlanta (Federation), we are building a stronger, more connected Jewish future. This future is powered by philanthropy and built on a solid foundation of engaging programming supported locally across Atlanta and in Israel. A thriving and connected 21st Century Jewish Atlanta ensures that every Jew and their loved ones can access a warm and caring Jewish community, timeless Jewish wisdom, global Jewish peoplehood, and Jewish ways to do good in the world. This vision depends on a strategic and accessible philanthropic landscape that empowers every individual to give in a way that is meaningful to them.

## **POSITION SUMMARY**

The Manager, Schoenbaum Shinshinim, will lead the day-to-day operations, mentorship, and partnerships for the Federation's Schoenbaum Shinshinim Program. The program, a partnership with the Jewish Agency for Israel (JAFI), brings Israeli young emissaries (Shinshinim) to serve in the Greater Atlanta Jewish community. This full-time role is responsible for ensuring a meaningful, well-structured, and impactful experience for both the Shinshinim and the many institutions and individuals they serve.

## **ESSENTIAL FUNCTIONS**

- Cultivate and maintain strong relationships with Site Supervisors and community stakeholders to ensure alignment with the program's mission and goals.
- Conduct regular site visits to observe Shinshinim in action, celebrate successes, offer constructive feedback, and support their growth as educators and cultural ambassadors.
- Oversee the recruitment and onboarding of Shinshinim host families.
- Facilitate communication between Shinshinim, host institutions, and families to address concerns and strengthen collaborative partnerships.
- Manage all administrative and operational aspects of the Shinshinim program
- Design and facilitate a multi-week orientation program for each new Shinshinim cohort.
- Serve as a coach and advisor for lesson planning, classroom engagement, and navigating challenges within placements.
- Curate a rotating schedule of guest speakers and workshops led by Jewish professionals, educators, and communal leaders.

- Organize experiential learning opportunities, including site visits to synagogues, schools, and Jewish organizations across the region.
- Design and implement evaluation tools to assess the effectiveness of the Shinshinim program, including feedback surveys, site supervisor reports, and participant reflection forms.
- Share key insights and outcomes with stakeholders through reports, presentations, or debrief meetings to maintain transparency and drive ongoing improvement.
- Serve as the primary point of contact between Federation and JAFI, maintaining strong working relationships with Israel-based staff and program liaisons.
- Attend national and international conferences, consortiums, and strategic conversations.

## **QUALIFICATIONS AND COMPETENCIES**

- Bachelor's degree in education, psychology, social work or a related human services field preferred.
- 2-3 years of experience working with young people, volunteers and/or community-based organizations.
- Experience designing and implementing educational curriculum, trainings, and cultural competency.
- Demonstrated understanding of the Jewish community & Jewish values.
- Strong written and verbal communication skills and the ability to connect with people of varying ages and life stages.
- Strong organizational and time management skills, with the ability to handle multiple projects simultaneously.
- Proficiency in Microsoft Office core applications (i.e. Word, Excel, PowerPoint) .
- A high degree of professionalism, confidentiality, and integrity.
- Must be willing to work a flexible schedule with the ability to work weekends or evenings as needed.
- Available to travel in the U.S. and internationally.
- Understanding of Israeli culture preferred.
- Fluent in Hebrew a plus.

## **PHYSICAL REQUIREMENTS**

- Minimal physical effort required with intermittent standing and walking and prolonged periods of sitting in meetings or at a desk working with a computer.

## **COMPENSATION**

The salary range for this position is \$63,000 - \$71,000 plus a comprehensive benefits package. Jewish Federation of Greater Atlanta is an equal opportunity employer.

*Jewish Federation of Greater Atlanta provides equal employment opportunities to all applicants and prohibits discrimination regarding race, religion, age, sex, national origin, sexual orientation, gender identity or expression.*